

**Meeting Minutes West Boylston
Facility Implementation and Strategic Planning Committee
10-22-2014**

Attendance: Kevin McCormick, John Hadley, Christopher Rucho, Siobhan Bohnson, Carol McGuiggan, Ray Bricault

Absent: John DiPietro, Marcia Cairns, Mike Kittredge, Jay Dugan,

Meeting was called to order at 7:04 PM by Chair, John Hadley.

Ms. McGuiggan said she though the Town Meeting presentation was very good and commended Mr. Hadley.

Mr. Hadley reminded the members of FISP and the COA who were present that the tour of the Bethlehem Bible Church is scheduled for Saturday, October 25th at 9:00 a.m. Ms. Vicklund Clark had the opportunity to view the building prior to that date with the Town Administrator and she felt it had a great deal of potential. Users of services at the Senior Center were also being invited to attend as well and they seem to be excited. Ms. Vicklund Clark also mentioned this possibility to the guests at a meeting at Angell Brook and it seemed generally acceptable to those present.

Mr. Bricault asked about utility costs for the Bethlehem Bible Church. Mr. Gaumond volunteered to outreach to Scott Goddard for the information. Mr. Bricault asked what would be done with a building of this size, believed to be 12,000 sq. ft. Mr. Rucho believed it could be a community center. Mr. McCormick believed it could be used for recreation programs. Ms. Bohnson strongly agreed. Mr. Gaumond mentioned that in East Longmeadow the Senior Center and Recreation Department shared a building and it appears to work very well together.

Mr. Bricault asked about the price for the building. Mr. Hadley feels that there may be some flexibility in the price to a point. Mr. Bricault and Mr. Hadley feels a building inspection should also be done.

Motion by Mr. McCormick to approve the minutes of 9-24-14. Seconded by Ms. Bohnson. All in favor.

The Facilities Committee reviewed the preliminary drawings for a new police station. The Police Department will review the draft floor plan and provide comments and recommendations. Seems to be in the ballpark of a 10,000 square foot building for an initial estimate of \$3,280,000 including contingencies and furnishings. They want the Police Chief to attend the next meeting of the FISP to discuss the plan further. Mr. Bricault would like to explore ways to reduce the floor plan further. This will be discussed with the Police at the next meeting. The committee instructed the Town Administrator to forward the memo from Jay Dugan to the State Representative as a follow up to the last FISP meeting. Mr. Bricault asked about the next steps. Mr. Gaumond stated that after the basic needs are determined, the Town would seek to prepare bid documents for a designer.

The Committee discussed the plans for the Open House of the new Town Hall on October 25th. Mr. Gaumond outlined a plan for the day. He and Ms. Lucier have been preparing the building and decorating accordingly. The committee asked Mr. Gaumond to be the emcee for the event and Mr. Hadley and Mr. McCormick also will speak.

Mr. Bricault asked how the new Town Hall is working out. Mr. Gaumond responded that things have been very smooth lately. All problems were small and are being addressed. Mr. Bricault thanked Mr. Gaumond and Ms. Lucier for their work in transitioning to the new town hall.

Mr. Gaumond mentioned that Mr. Daley was scheduled to appear at this month's meeting however he could not attend the meeting when the date was changed. The debt roll off will be discussed at the next Selectmen's meeting and all members of FISP are invited to attend.

Motion by Ms. Bohnson to adjourn at 8:15 p.m. Seconded by Mr. Bricault. All in favor.

Minutes prepared by Leon A. Gaumond Jr.